



APEX Board of Directors Meeting
Réunion du Conseil d'administration de l'APEX

September 6, 2018 / le 6 septembre 2018
Record of decisions / Compte rendu

Present/Présentes

Michael Whittaker	Bojana Zizic	Charlotte Stewart*	Johanne Bélisle*
Indira Persaud*	Emilio Franco*	Kent Estabrooks*	Laurie Sargent*
Piero Narducci	Nicolino Frate	Maxime Garon*	

Secretariat / Secrétariat

Michel Vermette	Mario Baril	William (Bill) LeDuc	Maria Pagliarello
Jennifer Clark	Christopher Boyle*	Ann-Marie Julien*	Line Larose*

Special Invite : Valérie Marcil* (Marcil Lavallée)

Regrets :

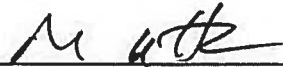
Jackson McKie	Brigitte Goulard	Doug Zolinsky	Christine Burton
---------------	------------------	---------------	------------------

**Teleconference / Conférence téléphonique*

Discussion Items / Sujets de discussion	Decisions and follow-up / Décisions et suivis
Opening Remarks Michael Whittaker opened the meeting by welcoming everyone.	
1- Chair and CEO Updates	Chair Updates: Meeting with Secretary of the Treasury Board, Peter Wallace on August 15, 2018 went very well and he is open to working with APEX. CEO Updates: Michel provided more context around the meeting with Peter Wallace, including some of the specific topics discussed and the importance of establishing a positive working relationship with the Secretary. Michel welcomed: Bill LeDuc, new Visiting Executive from ISED Zivana Pavic, new Visiting Executive from TBS Zoe Biétlot, new Administrative Assistant/Receptionist.

Discussion Items / Sujets de discussion	Decisions and follow-up / Décisions et suivis
	Michel will be heading to Bathurst NB the end of September to participate in departmental EX meetings and to arrange APEX regional events
<p>2- For Decision</p> <p>a) Approval of Agenda / Approbation de l'ordre du jour</p> <p>b) Board of Directors' meeting minutes from June 26th, 2018.</p> <p>c) Audited Financial Statements for the fiscal-year 2017-18 and Appointment of the Auditor for 2018-19 – Marcil Lavallée.</p> <p>d) APEX 2017-18 Annual Report</p>	<p>Motion proposed by Michael Whittaker, Piero Narducci moved and seconded by Johanne Bélisle.</p> <p>The minutes were approved. Motion was proposed by Michael Whittaker, moved by Piero Narducci and seconded by Emilio Franco.</p> <p>Motion for approval of the Audited Financial statements was proposed by Michael Whittaker, moved by Bojana Zicic and seconded by Piero Narducci.</p> <p>Motion for approval of the Appointment of the Auditor for 2018-19 was proposed by Michael Whittaker, moved by Nick Frate and seconded by Johanne Bélisle.</p> <p>Motion for approval of the APEX 2017-2018 Annual Report with minor changes - including mention of Symposium Co-Chairs and rewording departmental priorities to Corporate Priorities. Proposed by Michael Whittaker, moved by Bojana Zicic and seconded by Piero Narducci.</p>
<p>e) Annual General Meeting Agenda, October 2nd, 2018</p> <p>f) Board Forward Agenda</p>	<p>Motion for approval of the Annual General Meeting, October 2nd, 2018 Agenda was proposed by Michel Vermette, moved by Kent Estabrooks and seconded by Emilio Franco.</p> <p>Motion for approval of the Board Forward Agenda was proposed by Michael Whittaker, moved by Piero Narducci and seconded by Johanne Bélisle.</p>
<p>3- For Information</p> <p>Report from the Nominating Committee</p>	<p>Kent Estabrooks provided a summary of the Nominating Committee Report and spoke about the candidate slate. A total of 15 candidates came forward and were interviewed. Four candidates were selected for the vacant</p>

Discussion Items / Sujets de discussion	Decisions and follow-up / Décisions et suivis
<p>APEX Strategic Planning Session</p>	<p>Board of Director positions and the slate will be officially voted on at the AGM on October 2nd. Concerns were identified about having to repost the call for nominations and a discussion ensued on what might be done to attract more potential candidates by modifying the nature and timing of the process. The Chair indicated that the organization look into potential options.</p> <p>The APEX Office staff Retreat was held on August 22nd and included discussions around planning and establishing priorities for the upcoming year.</p>
<p>The meeting was adjourned at 17:40</p>	
<p>In Camera Session</p>	



Michael Whittaker
Chair / présidente



Piero Narducci
Secretary / secrétaire